



Meeting Minutes
Rotary District 5500 Finance Committee
Monday, November 17th 5:00 PM

Join Zoom Meeting
<https://us06web.zoom.us/j/88233281868>
Passcode: 5500

- 1. Confirm attendance and Call the Meeting to Order:**
All Six voting members are in attendance. Members present: Bruce Monro, Ellie Patterson, Don Jorgensen, BJ Cordova, Bill Hansen, Emma Carrillo, Leo Lawrenson, Sue Archibald, Mickie Nye, Sherrie Morgan, Anita McDonald
- 2. Approval of Minutes (Attached)* Bill Hansen moved, IPDG Sue Archibald seconded the motion. Approved as amended by Sue.**
- 3. Review and Acceptance of Financial Reports for Period ending 10/30/2025 - District Treasurer Mickie Nye***
Mickie expressed concerns about DACdb finance interface. Sue noted problems with crediting revenue and expenses for events such as YUMA or the District Conference. DGN Leo will prepare a full report from metrics he can access in DACdb.

Acceptance of Financial Reports: Bill Harmon moved, and PDG Don Jorgensen seconded the motion. Acceptance Approved.

- 4. Outstanding Accounts Receivable**
DG Bruce Monro went through the A/R Aging Report and noted Casa Grande Daybreak (\$413) and Pantano (\$365) need to be written off as those clubs are closed. Bruce will have John Oszust review the list as well and propose future action to keep this list up to date.

5. Status of D5500 Reserve Account

There is \$91, 010 in Reserve Account

Mickie confirmed that the signature cards for the reserve account have not been updated yet.

6. Old Business

The need to confirm that all funds have been moved to the new bank and accounting is settled was discussed.

7. New Business

The D5500 Operations Manual is being reviewed by DGND Sherrie Morgan. She will be asking each subcommittee to review various sections of the operations manual and recommend changes/updates as needed. Once all the edits related to finance are recommended, the final product will come back to this committee for review. Sue recommended that we should add an audit committee to our Operations Manual.

DGE Emma Carrillo described her work on preparing the FY 26-27 Budget to be presented to this group for final approval at a Special Meeting. This meeting will be held so that approval will be done before the December 15, 2025 deadline.

8. Miscellaneous

9. Adjourned at 6:08PM

Next Meeting February 16, 2026 5:00 PM